

Approved For Release 2003/11/25 : CIA-RDP75B00326R000100180073-6
CLASSIFIED MESSAGE

13 Jan 71

SECRET
(When Filled In)

PRIORITY

FILE INFO

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25X1A

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FOR GENERAL KNOWLES FROM

REF A.

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1. SOMETIME AGO I INITIATED A MANAGEMENT REVIEW OF OUR DETACHMENT. PURPOSE WAS TWOFOLD 1) TO TAKE A HARD LOOK AT OUR MANNING VERSUS OUR REQUIREMENTS AND 2) TO EXAMINE CRITICALLY OUR OPERATIONAL COSTS VERSUS OUR ACTUAL NEEDS. OUR GOAL WAS TO INCREASE OUR EFFECTIVENESS AND HOPEFULLY REDUCE OUR OPERATING COSTS. AN IMPORTANT FACTOR IN THE STUDY WAS THE FACT THAT WE HAVE HAD THE U-2R FOR TWO YEARS. DURING THIS TIME IS RELIABILITY HAS INCREASED AND ADDITIONALLY THE EXPERIENCE OF OUR PERSONNEL HAS INCREASED. THE REVIEW IS NOW COMPLETE AND I FEEL THE FOLLOWING RECOMMENDATIONS ARE APPROPRIATE FROM A MANAGEMENT VIEWPOINT. WHILE THEY WILL YIELD A SIGNIFICANT SAVINGS, THEY SHOULD IMPROVE

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PAGE 2 SECRET

OUR OVERALL PERFORMANCE BY CREATING MORE MEANINGFUL JOB RESPONSIBILITY. THE INITIAL PORTION OF THIS REVIEW WAS DISCUSSED WITH DURING HIS RECENT VISIT.

25X1A 2. RECOMMENDATIONS ON MANNING:

A. MAINTENANCE: ELIMINATE TWO LAC MECHANIC TECH REP POSITIONS (THIS ACTION COMPLETE PER REFS A AND B).

25X1A B. POWERPLANT: ELIMINATE PRATT AND WHITNEY TECH REP POSITION OCCUPIED BY (THIS ACTION IN PROGRESS PER REFS C AND D).

25X1A C. AVIONICS: 1) ELIMINATE THE BENDIX TECH REP POSITION OCCUPIED BY THIS POSITION MAINTAINS THE ASN-66 NAV-COMPUTER AND THE AIR DATA COMPUTER. GENERAL PRECISION CO. TECH REP IN CHARGE OF DOPPLER, AND STAFF TECH (X-TRAINED IN THE SYSTEMS) WILL TAKE OVER MAINTENANCE.

25X1A 2) ELIMINATE ONE OF TWO COLLINS RADIO TECH REP POSITIONS. RECOMMENDED IS WORK WILL BE TAKEN OVER BY REMAINING COLLINS TECH REP.

25X1A D. LIFE SUPPORT: ELIMINATE ARO TECH REP POSITION OCCUPIED BY THIS POSITION MAINTAINS SEAT PACK AND SUIT REGULATOR, CONTROLLER, AND COOLER.

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PAGE 3 S E C R E T

NCOIC OF LIFE SUPPORT WILL TAKE OVER MAINTENANCE. HE RECEIVED
TRAINING ON THIS EQUIPMENT AT PRIOR TO HIS ARRIVAL
SUMMER 1970.

25X1A

E. LOGISTICS: CONVERT THE POSITION OF MATERIEL FACILITY

SUPERVISOR (WAREHOUSEMAN) NOW OCCUPIED BY TO A

25X1A

SECOND LIFE SUPPORT POSITION. THIS TO BE ACCOMPLISHED UPON

25X1A

 DEPARTURE IN JULY 1971. NOW HAS THREE

25X1A

 ASSISTANTS WHO ARE WELL TRAINED AND CAN TAKE OVER HIS

DUTIES.

THE NEW LIFE SUPPORT TECHNICIAN (T/SGT) WILL BE USED TO SUIT

UP, LOAD, AND RECOVER THE SECOND PILOT WHEN TWO AIRCRAFT TAKE-OFF

AND LAND WITHIN A SHORT PERIOD OF TIME. ADDITIONALLY, HE WILL

ASSIST IN EQUIPMENT MAINTENANCE AND SURVIVAL TRNG AND BE USED AS

A BACK-UP FOR DURING LEAVE AND ILLNESS. PRESENTLY, THEDAVID CLARK TECH REP, ACCOMPLISHES THIS ALTHOUGH HISJOB DOES NOT REQUIRE IT. IF REPLACEMENT REFUSES TO HELP,

WE HAVE A PROBLEM. HENCE, THE NEED FOR A SECOND BLUE SUITER IN

LIFE SUPPORT (THAT WE CAN OBTAIN WITHIN OUR OWN MANNING). IF YOU

CONCUR, RECOMMEND THE NCO SELECED FOR THIS POSITION BE GIVEN

EXTENSIVE TRAINING IN OUR LIFE SUPPORT SYSTEMS AT PRIOR

25X1A

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PAGE 4 [] S E C R E T

NCR TO HIS ARRIVAL HERE. (SAME AS [] TRNG).

25X1A F. STAFFING OF COMMUNICATIONS SECTION: CONVERT ALL POSITIONS

OF CT/C'S TO CT/R'S WITH APPROPRIATE REPLACEMENTS TO PERMIT ALL
PERSONNEL TO HANDLE BW EQUIPMENT AND OPS REQUIREMENTS PLUS SIGNAL
CENTER TRAFFIC AND EQUIPMENT. THIS MEANS REDUCE COMMUNICATORS
FROM PRESENT SIX (TWO CT/R'S AND FOUR CT/C'S) TO FOUR (FOUR CT/R'S).

(ONE REDUCTION PREVIOUSLY PROGRAMMED FOR MAY 71, [] WITH 25X1A

OUR UPGRADED EQUIPMENT, HREDUCED WORK LOAD (SELCALL BETWEEN 1800
AND 0600 SIX DAYS AND ALL DAY SUNDAY) AND TECH PERFORMANCE OF CT/R'S
AND ELECTRONIC ENGINEER WE WILL HAVE ADEQUATE AVAILABLE SKILL. THE
RESULT WILL BE A COMMO TEAM CONSISTING OF COIC, ELECT ENGINEER,

ELECT TECH, AND FOUR CT/R'S. (SEVEN RATHER THAN PRESENT NINE
MAN STAFF). DURING DEPLOYMENT, WILL REQUIRE MINIMUM TDY ASSISTANCE

25X1A FROM []

25X1A THESE RECOMMENDATIONS WILL BE DISCUSSED IN DEPTH WITH [] 25X1A

[] DURING HIS [] VISIT, 17-20 JANUARY.

G. EXECUTIVE OFFICER: AFTER A THOROUGH REVIEW OF THE FUNCTIONS
AND RESPONSIBILITIES OF THIS POSITION IT IS CLEAR [] DOES NOT 25X1A
REQUIRE A SENIOR DDS&T OFFICER (GS715) AS THE EXEC/DIR SUPPORT
AND AT THE SAME TIME A SENIOR SUPPORT OFFICER (GS-14) AS ADMIN

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25X1A PAGE 5 S E C R E T

25X1A ~~NCR~~ OFFICER. ONE OF THESE POSITIONS AND INDIVIDUALS SHOULD BE
 25X1A ELIMINATED. IN THIS INSTANCE IT IS OUR RECOMMENDATION THIS BE
 THE EXEC OFFICER (GS-15). THIS DOES NOT MEAN THAT
 EXPERIENCE AND DAILY PARTICIPATION OF A DDS&T CAREER TYPE IS NOT
 25X1A EXTREMELY HELPFUL. HOWEVER, IS NOT BEING USED ANYWHERE
 NEAR HIS PROFESSIONAL CAPACITY. THE IDEAL WOULD BE A DDS&T
 OFFICER (AT THE GS714 LEVEL) EXPERIENCED IN OSA/HQ'S AS WELL AS
 SUPPORT AND ADMIN. THIS WOULD MAKE AVAILABLE TO THE
 25X1A COMDR INSIGHT INTO BOTH S AND T AND REGULATIONS AND ADMIN.
 THE ALTERNATIVE WOULD BE TO HAVE A SENIOR SUPPORT OFFICER (GS-14)
 WHO HAS SPENT SEVERAL MONTHS IN OSA/DDS&T ACTIVITIES AT HQ.
 WHILE EITHER OF THESE APPROACHES WILL WORK THE PRESENT METHOD
 (A SENIOR GS-15 HAND GS-14) IS GROSS OVERSTAFFING. ACCORDINGLY,
 I RECOMMEND WE ELIMINATE THE EXEC OFFICER, AND
 25X1A COMBINE THE FUNCTIONS OF THE EXEC, DIRECTOR OF SUPPORT, AND ADMIN
 25X1A OFFICER INTO ONE POSITION CALLING IT EXEC/DIRECTOR SUPPORT WITH
 (GS-14), PRESENT ADMIN OFFICER, ASSIGNED TO THIS POSITION.
 FURTHER, RECOMMEND THE POSITION SAVED BE CONVERTED TO A POST
 ENGINEER OR PUBLIC WORKS OFFICER. THIS IS COVERED IN PARAGRAPH
 H BELOW.

S E C R E T

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H. POST ENGINEER OR PUBLIC WORKS OFFICER: CONVERT THE

POSITION SAVED IN PARA G TO THAT OF A POST ENGINEER. HAS
NO ONE WHO IS KNOWLEDGEABLE IN CONSTRUCTION OR THE MULTITUDE OF
DAILY HOUSEKEEPING MAINTENANCE PROBLEMS OF THE DETACHMENT. THIS
INCLUDES OPERATION AND MAINTENANCE OF THE EMERGENCY GENERATORS.
MOST OF OUR MAJOR WORK IS CONTRACTED AND QUALITY WORK COMPLETED
ON TIME IS AN EXCEPTION RATHER THAN THE RULE. ALL WORK IS
EXPENSIVE. AT PRESENT A LARGE PORTION
OF THE ADMIN OFFICER'S TIME IS SPENT DOING THIS WORK, EVEN THO
HE IS NOT TECHNICALLY QUALIFIED. WHAT IS NEEDED IS A POST ENGINEER
WHO IS RESPONSIBLE FOR MAINTENANCE AND GENERAL UPKEEP OF THE
DETACHMENT. WITH OUR PRESENT INDIGENOUS LABOR FORCE (WITH POSSIBLE
ADDITION OF MASON AND PLUMBER) THE POST ENGINEER CAN ACCOMPLISH
THE BULK OF MAINTENANCE AND UPKEEP WITH AN ESTIMATED SAVINGS
OF \$10,000 ANNUALLY. (I.E. ESTIMATED 50 PERCENT REDUCTION IN OUR
FY 71, BY USING OUR LABOR INSTEAD OF CONTRACTORS).

NOTE: IF UNABLE TO ASSIGN A POST ENGINEER TO THEN POSITION
SAVED IN PARA G MUST BE RETAINED IN FORM OF PRESENT ADMIN OFFICER
(MR. PAYNE) TO HANDLE THIS WORK AS HE IS NOW ATTEMPTING TO DO.
3. RECOMMENDATIONS FOR REDUCTION OF OPERATING COSTS:

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25X1A PAGE 7 S E C R E T

A. TEMPORARY LODGING ALLOWANCES (TLA):

THIS EXPENSE DURING THE SUMMER MOVES CAN BE SIGNIFICANTLY

25X1A REDUCED BY AUTHORIZING TO RENT TWO EACH THREE BEDROOM

FURNISHED APARTMENTS ON A SHORT TERM BASIS (3 TO 6 MONTHS) DURING

25X1 THE SUMMER MONTHS (EST COST OF FOR EIGHT MONTH OF RENTAL25X1 AGAINST TLA COSTS OF APROX FOR SUMMER OF 1971; SAVINGS

B. AIR TRAVEL VIA MAC.

(1) WE HAVE EXAMINED CONFINING OUR COURIER AIR TRAVEL TO

MAC FLIGHTS AND FEEL IN MOST INSTANCES IT WILL NOT RESULT IN AN

INORDINATE DELAY. THE RESULT IN COST SAVINGS OVER COM AIR ARE

25X1A CONSIDERABLE I.E.

25X1

(2) WE HAVE ALSO EXAMINED CONFINING TRAVEL OF OUR TECH
REPS ON VACATION TO MAC FLIGHTS. HERE DELAY FACTORS ARE NOT
INVOLVED AND THE SAVINGS WOULD APPROXIMATE

25X1

4. TO SUMMARIZE, IT IS RECOMMENDED:

A. DELETE SIX TECH REP POSITIONS.

B. DELETE ONE COMMO POSITION (IN ADDITION TO ONE ALREADY
PROGRAMMED) BY CHANGING THE COMMO STAFFING.

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C. CONVERT ONE LOGISTIC'S POSITION TO A LIFE SUPPORT

POSITION IN JULY 71.

D. DELETE EITHER THE EXECUTIVE OFFICER/DIRECTOR SUPPORT OR
ADMIN OFFICER POSITION BY COMBINING THE RESPONSIBILITIES OF THE
EXECUTIVE OFFICER/DIRECTOR OF SUPPORT AND ADMIN OFFICER.

E. CONVERT THE EXECUTIVE OFFICER POSITION SAVED TO A POST
ENGINEER'S POSITION.

F. AUTHORIZE RENTAL OF TEMPORARY LODGING FOR THE SUMMER MOVES.

G. EXAMINE POSSIBILITY OF COURIER AIR TRAVEL BY MAC.

H. EXAMINE POSSIBILITY OF TECH REP VACATION TRAVEL BY MAC.

5. REDUCTIONS IN MANNING AND OPERATING COSTS ARE ESTIMATED AT:

- A. COST OF SIX TECH REP
- B. SIX TECH REP VACATION TRAVEL
- C. COST OF TWO COMMO
- D. EXECUTIVE OFFICER VS POST ENGINEER
- E. TLA/APARTMENT RENTAL
- F. MAC COARIER TRAVEL
- G. MAC TECH REP TRAVEL (VACATION)
- H. COST REDUCTION THRU USE OF PWO
AND DETACH

TOTAL \$

25X1A

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6. RECOMMEND 30 DAY NOTICE BE GIVEN TECH REPS PRIOR TO THEIR TERMINATION DUE FACT MOST HAVE PRIVATE AUTOS THEY WILL WANT TO SELL. PRESENT AUTO MARKET IS A SLOW ONE. WE ARE READY TO ANNOUNCE THE TERMINATIONS OF THE TECH REPS AS SOON AS HQ NOTICE RECEIVED.

7. ONE FINAL RECOMMENDATION IS ELIMINATION OF THE EQUIPMENT AND PERSONNEL OF THE ITEK SHOP. IN MORE THAN THREE YEARS NO OPERATIONAL MISSIONS HAVE BEEN FLOWN USING ANY OF THEIR CAMERAS. I REALIZE THERE ARE MANY REASONS WHY THE IRIS CAMERA IS STILL HERE. HOWEVER, THE COST OF THEIR OPERATIONS IS CONSIDERABLE AND WITH ONLY A REMOTE POSSIBILITY FOR THEIR USE AND WITH THE "B" 2CAMERA NOW AVAILABLE I FEEL THERE IS JUSTIFICATION FOR A RE-EVALUATION OF THEIR PURPOSE.

25X1A 8. ALL RECOMMENDATIONS HAVE CONCURRENCE OF []

25X1A

[] WHO WERE PART OF THE STUDY TEAM.

9. THERE ARE DETAILS THAT WERE LEFT OUT DUE THE LENGTH OF THIS MSG. TO FURTHER AMPLIFY OUR PROPOSED COST REDUCTIONS (AND IN

25X1A PARTICULAR REDUCTION OF [] DISCUSS THE FORTHCOMING BUDGET, AND OTHER AREAS OF MUTAL INTEREST, RECOMMEND [] VISIT HQ

25X1A

25X1A IMMEDIATE FUTARE. LAST [] REP VISIT TO HQ WAS IN MAR 70.

THIS WAS MY VISIT.

S E C R E T

BT